

Hutton Cranswick Parish Council**Minutes of the meeting of the parish council held in the WI Hall, Main Street, Cranswick on Tuesday 22 September 2015 at 7.00 pm.**

Present: Cllr Richardson (Chairman) Cllr Mrs Johnson Cllr Miss Dams Cllr Sibley-Calder
 Cllr Wardell Cllr Street Cllr Mrs Mills Cllr Scullion
 Cllr Gowthorpe

The clerk Mrs Gail Newlove recorded the minutes. **Parishioners present: Two, one parishioner left during the meeting.**

1 To receive and approve apologies for absence: Clrs: Poolford/Mrs Mills

2 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. ((Code of Conduct, Localism Act 2011))

Cllr Wardell	Item nos 15 & 23	Non pecuniary	HCSRA committee member
Cllr Mrs Simpson	Item nos 15 & 23	Non-pecuniary	HCSRA Trustee
Cllr Gowthorpe	Item no 8D	Non-pecuniary	Neighbour
Cllr Mrs Johnson	Item no 25	Non-pecuniary	Organiser

(b) To note dispensations given to any member of the council in respect of the agenda items listed below: None

3 To confirm as a true record the minutes of the meeting the of the parish council held on Tuesday 28 July 2015 having been previously circulated were agreed and signed by the chairman.
 (Proposed Cllr Wardell/seconded Cllr Mrs Simpson)

4 Co-option of councillors: To fill the vacancies due to the May 2015 uncontested election from those expressing an interest and the signing of Declaration of Acceptance of Office of co-opted councillors if present: None.

5 To receive information on the following ongoing issues (not included elsewhere) and decide further action where necessary:

a) To update the parish council on the progress of the Carbon Capture Scheme and consider responses to any recent developments: The clerk had received an email from the solicitor and land agent acting on behalf of the council as regards the terms of the progress on the terms of agreement with NGC and that the land agent and solicitor continue as such to ensure that the agreement reaches its conclusion.

b) To agree to submit a letter requesting formal written advice as regards the proposed development to the rear of 4 The Green, Cranswick: it was agreed that a barrister that specialised in village greens, commons and rights of way be approached to advise the parish council as by way of Written Advice as to the current situation regarding the proposed development to the rear of 4 The Green.
 (Proposed Cllr Wardell/seconded Cllr Mrs Simpson, 1 abstention).

6 Police Report: - PSCOs Chris Webster/Andy Milner: No report.

7 Public Participation: To suspend Standing Orders for 15 minutes to allow members of the public and councillors with pecuniary/non-pecuniary interest to ask questions or make statements (limited to 3 minutes per person).

A resident spoke on an item recorded in the June minutes.

8 Planning Matters: To submit Notice of Decision made by the ERYC and consider a response to any correspondence received:

A	15/01450/PLF – Retention of boundary wall at 14 Mill Street, Hutton for Mr John Dyson – Approved 1 condition
B	15/01808 - Proposal: TPO HUTTON VILLAGE 1973 (REF 330) IN HUTTON CONSERVATION AREA T1 Sycamore tree fell as in a state of decline, Location: 23 Mill Street Hutton, for: Mr Tony Good, Approved 2 conditions
C	15/01692/PLF - Erection of detached dwelling with integral garage and associated access at land south

	of Beverley Road, Cranswick for Mr D Smith and Ms M Hoggard – Approved 4 conditions
D	14/01866/PLF - Appeal Ref: APP/E2001/W/15/3025050 Bramble Lodge, Station Road, Cranswick for Mr & MRS James and Sarah Halligan – Appeal dismissed
E	15/00172/VAR - Removal of condition 6 from planning permission 14/01652/OUT Outline - Erection of a pair of semi-detached dwellings and one detached dwelling (Access, Appearance, Layout and Scale to be considered) without provision for affordable housing at land west of 13 The Green, Cranswick for Mr Alan Nicholson – Approved – 18 conditions
E	15/01719/PLF – Alteration to and conversion of barn/stable to use as a dwelling at land and agricultural building north of 5 Sheepman Lane, Cranswick for Mr Robin Dearing – Refused 1 condition

- 9 **Planning Applications: To agree a response to the following tree & planning applications received.** Planning applications can be viewed on the ERYC website by visiting: www.eastriding.gov.uk and following the appropriate link

	15/02445/PLF – Construction of pitched roof at side of 2 Beverley Road, Cranswick for Mrs Helen Stones – Full Planning Permission (Cllrs advised by email 21/08/2015) – No objections (Proposed Cllr Wardell, seconded Cllr Sibley-Calder)
	15/02228/OUT – Outline Erection of 5 dwellings with garages and improvements to access following part demolition of existing public house at Land North Of The Pack Horse Inn 93 Main Street, Cranswick for Mrs Sandra Taverndale – Outline Planning Permission : Object for the following reasons: Part of the proposed development is outside the development limit of the village, and is contrary to the current BWLP and JSP. The proposed development encroaches into open countryside. The reduction in size of the Pack Horse Inn will obviously result in a change of character to the building which stands in the Cranswick Conservation Area therefore resulting in a loss to the established nature of the area. The addition of more housing will also put a strain on the village's highway and footpaths. The proposed entrance will constitute a danger to road safety. The introduction of these properties will also put a strain on the village's overburdened water infrastructure and sewage system. (Proposed Cllr Gowthorpe, seconded Cllr Wardell)
C	15/02454/PLF - HUTTON CONSERVATION AREA: Electricity pole clearance to the following species; Thorn reduce to 3 metres, Ash prune re growth to gain 1 metre clearance, Hazel and Thorn reduce by 3 metres, Sycamore prune to gain 2.5 metres clearance. Ash prune re growth to gain 2.5 metres clearance. Prune Maple to gain 2 metre clearance, Ash prune re growth to gain 2 metres clearance. Thorn/Apple/Hazel reduce to gain 3 metres clearance, Oak; through prune to gain 2 metres clearance, Maple prune to gain 2 metres clearance. reduce Elder 2.5 metres clearance required, prune Beech/Sycamore/Cherry/Ash to previous cut points to achieve 2.5 metres clearance at 27 Mill Street, Hutton for Mrs Linda Featherstone – Tree Work in Conservation Area - No objections (Proposed Cllr Richardson, seconded Cllr Wardell)
	15/02771/TCA - CRANSWICK CONSERVATION AREA - Pollard Cherry (Prunus avium) located to front of property due to overgrown crown causing problems with car parking space and making contact with front of the bungalow at 27 Main Street, Cranswick for Mr Stuart McKay – Tree works in Conservation Area - No objections (Proposed Cllr Wardell, seconded Cllr Street)
	15/02906/TPO - TPO351 EDDLEMERE LANE, HUTTON CRANSWICK 1984 G1/ G2 / G3: Fell Sycamores x 4 due to extensive basal decay and top crown die back for J H Foreman Limited Station Garage Main Street Hutton Cranswick – Mrs Janet Foreman – Works to protected trees – No objections (Proposed Cllr Scullion. Seconded Cllr Street)
	15/02640/OUT Outline - Erection of a detached dwelling and garage (Access and Scale to be considered) at Land South Of Johns House, 4 Sheepman Lane, Cranswick for Mr John Clare – Outline Planning Permission : Object - Part of the development is beyond the village development line. The proposed development is contrary to the Joint Structure Plan.

	The proposed development is contrary to the Kingston upon Hull and East Riding Joint Structure Plan, SP1. & SP5. By allowing the proposed development, the property will intrude into open countryside and thus extend the village limit line losing open countryside. The proposed development will result in an unsatisfactory loss of open space which is detrimental to the character of the locale (Proposed Cllr Richardson, seconded Cllr Gowthorpe)
	15/02806/TPO - TPO330 HUTTON VILLAGE 1973 (T8) Ash restricted cut of 1 metre clearance for the electric posts. At land north of Rinuanan, Orchard Lane, Hutton For Mrs Alison Boynton of Danesdale Farm, Danesdale, Nafferton, Driffeld. – No objections (Proposed Cllr Gowthorpe, Cllr Sibley-Calder)

10 To receive representatives' reports – *information only*

The awards presentation for Yorkshire in Bloom had taken place in York earlier in the month. Hutton Cranswick had received a Gold Rose award, and had tied joint first place with Barwick In Elmet. Awards also went to Southlands Residential Home James White High Class Family Butcher and Paul Harrison Cars; Hutton Cranswick Playgroup, all of whom gained a Silver Gilt Award. The judges' comments were very complimentary. The current team are happy to continue and enter the 2016 competition.

11 To receive play area report (and quarterly report if applicable) and agree to any repairs/changes

a) Monthly report: No monthly report had been received.

b) To receive the quarterly report from Shaun Carey- The clerk had emailed the report to councillors.

Action – the clerk would arrange for any repairs mentioned to be carried out.

12 Community Safety Strategy – to agree to progress with matters of safety within the parish:

None.

13 Clerk's report – To update the parish council on progress from previous meetings or on any subject not otherwise shown on the agenda

a) Financial Services Compensation Scheme – deposit protection limit is changing from 1 January 2016 – level of cover is reducing from £85,000.00 to £75,000.00 per bank

b) The manhole cover reported some time ago on Reynard's Close had been repaired by Yorkshire Water.

14 Garden Allotment – *Monthly report & considerations*

a) To inform the Council of any changes of tenancy: None.

b) To approve/advise of the erections of sheds, greenhouses: Greenhouse and fence: None

c) To consider action as regards any management and/or tenancy issues: The clerk had sent a letter to an ex-tenant requesting payment for clearing the tenant's site which had been left in a negligent manner, to date no response had been received. **Action –** Clerk to write to ex-tenant again.

15 HCSRA Report – *for information only*

Mike Wardell was no longer the chairman of the HCSRA, this position was now held by Pete England. Mike Wardell was now secretary and Sue Jackson still the treasurer. Youth Club was now being run by Pete and Kirsty Prine. The Seniors' Youth Club kurling 1st team had qualified for the area finals.

16 Centenary Wood: To approve maintenance work as necessary:

Cllr Poolford had carried out work on the site.

17 Gatehouse Lake facility – to approve maintenance work as necessary:

Weeds are a problem, this matter needed to be tackled. The problem would be looked into.

18 To consider a request for Gatehouse Lake to be managed by an organisation to encourage disabled and non-disabled children to access and learn all about fishing and to encourage the use of the facility by other parties:

The parish council looked favourably upon this recent development. Cllr Richardson would arrange a meeting between the people interested. Cllrs Sibley-Calder/Scullion/Gowthorpe and Poolford would attend.

19 To consider the installation of an Automated Meter Reading (AMR) meter at the village pond

Resolved that the clerk contact npower to arrange for the install of an Automated Meter Reading meter for the village pond.

(Proposed Cllr Gowthorpe/seconded Cllr Sibley-Calder)

20 To approve the signing of the Third Party Recycling Credit Agreement 2015-2016 between the parish council and the ERYC:

Resolved that the Third Party Recycling Credit Agreement for 2015-2016 be signed. Clerk to sign

(Proposed Cllr Street/seconded Cllr Sibley-Calder)

21 To respond to the ERYC's consultation of a proposed Legal Event Order (footpath 17) in the parish of Hutton Cranswick:

Resolved that the parish council support the Legal Event Order

(Proposed Cllr Gowthorpe/seconded Cllr Mrs Simpson)

22 To approve the "Selection of Auto Enrolment Pension Scheme" (attachment emailed to cllrs) NEST //NOW/The People's Pension (provided by B&CE)

Resolved that the parish council enter into the **NEST** Auto- Enrolment Pension Scheme

(Proposed Cllr Sibley-Calder/seconded Cllr Gowthorpe)

22 To approve the parish council's insurance renewal with Came & Company:

a) from 1 October 2015 to 30 September 2016, and pay the yearly premium of £1032.17

b) or to approve a 3 year contract from 2015-2018 and pay a yearly premium of £980.56

(Information emailed to cllrs 17/09/2015).

Resolved to approve a 3-year contract from 2015-2018 at a cost of £980.56 per year) with Hiscox.

(Proposed Cllr Gowthorpe, seconded Cllr Street).

23 To consider a grant as requested by Hutton Cranswick Tennis club towards equipment for to re-start its junior coaching programme

Resolved that sum of **£360.00** be given as a grant towards the junior coaching programme.

(Proposed Cllr Gowthorpe, seconded Cllr Street).

24 To notify the council of the completion of the annual audit by PPK Littlejohn for 2014/2015:

PPK Littlejohn's comments were that the council should have regards to the level of reserves. **Noted.**

25 To consider that the parish council organise a Christmas Market on Cranswick Green:

After much discussion it was considered that interest would be sought as to how many stall holders would be willing to attend. **Action** – The clerk would place a notice in the village bulletin asking for interested parties to contact her.

26 To approve the accounts for payment:

Paid in August 2015:

Cheque no	Name	Details	VAT	Total ££ Inc VAT
2868	Continental Sport	Grant for tumbling mats for TumblingTots		3822.60
2865	HC School	Grant towards outdoor/garden area		4916.65
2869	Administration	Includes salary		511.24
2868	S J Danby Ltd (Playscheme)	Installation of 1 x cargo net onl arge climbing frame (and one installed FOC)	187.00	1122.00
2867	Trevor Eling	Green Cutting – 7 th & 20 th July 2015	57.60	345.60
2866	Trevor Gilson	Grit bin/pond wall/war memorial gate		250.00
	Paul Wilson	Bus shelter repairs due to vandalism (£235.00) Repair to play area cargo net (£15.00)		250.00

September accounts: To approve

Cheque no	Name	Details	VAT	Total ££ Inc VAT
2871	HCWI	Hall hire – 22 September 2015		12.00
2874	Autela Payroll	Payroll services		30.00
2875	Trevor Eling	Green cutting 4 August 2015	28.80	172.80
Direct	Administration	Includes salary		481.18
2872	Npower	Village pond Mr of	2.36	14.14
2873	NALC	Local Council Review – subscription		17.00
2876	G Simpson	Expenses to Yorkshire in Bloom presentation	1.15	33.30
2877	M Jenkins	Expenses to Yorkshire In Bloom presentation	1.15	33.30
2878	Came & Co	Insurance premium 2015-2016 (3 year contract)		980.56
2879	S G Richardson	Office supplies	6.67	39.99

27 To respond to correspondence/items for information/next agenda:

- a) Monthly crime email from police (emailed to cllr 03/08/2015)
 - b) Lissett Wind Farm Community Update (emailed to cllr 18/08/2015)
 - c) Parish News – September 2015 issue – (emailed to cllrs15/09/2015)
 - d) Working in partnership to deliver Public Transport in your area – Transport events
 - e) The clerk had received a letter from a resident as regards a vehicle parking across a footpath in Hutton.
- Action** – The clerk had spoken with the vehicle owner about the matter.
- f) Erection of Christmas tree on Cranswick Green – **November agenda**

The chairman read to the members a letter from the clerk in which she gave 3 month's notice (instead of the required one month) as regards retirement from the post terminating her contract on 31 December 2015.

The clerk would contact ERNLLCA for further advice. Notices for a new clerk will be placed on the ERNLLCA/SLCC and parish council websites. A notice would also be placed in the bulletin and parish notice boards. Gail said how much she had enjoyed her 20 years as clerk and would help the new clerk as much as possible.

To note the date and time of next meeting(s):

There being no other business the meeting closed at 8.45 pm.

Tuesday 27 October 2015/Tuesday 24 November 2015 all at 7.00pm

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